Honorlock on Canvas - Student Guide

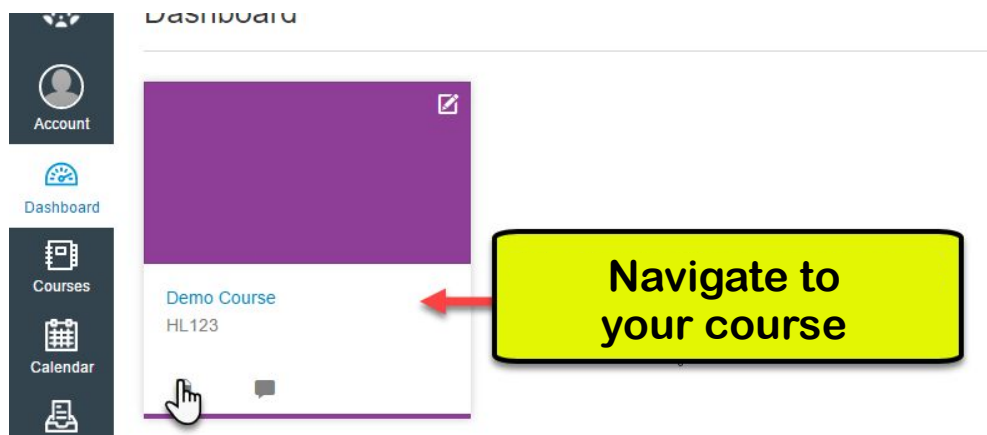Before you begin: you will need to use the **Google Chrome** browser to take the exam.
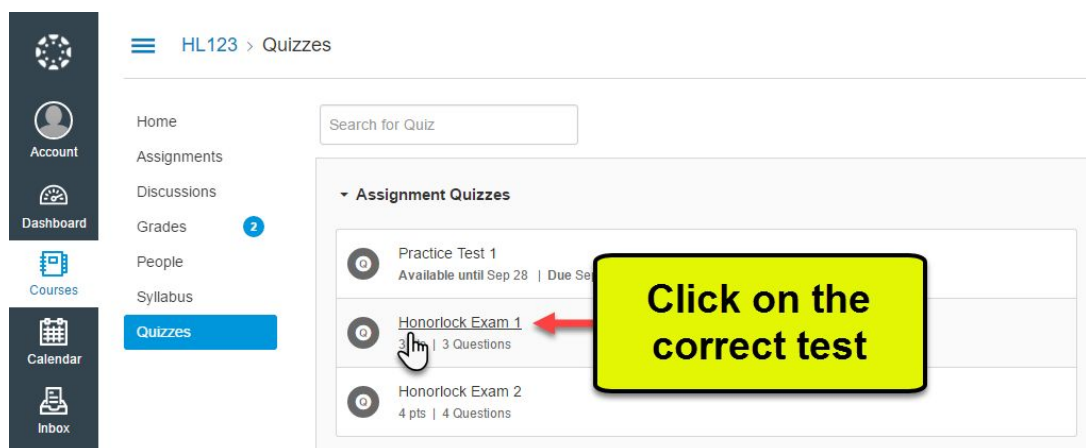
Click here to download: https://chrome.com

Need assistance? Call us at (844) 243-2500

1. In **Google Chrome**, navigate in Canvas to your course

2. Locate and **click** on your assessment

3. Under the Instructions, click **Get Started.**

4. In the new tab, click **Install Extension**

5. Click **Add Extension**

6. Click **Take the Quiz**
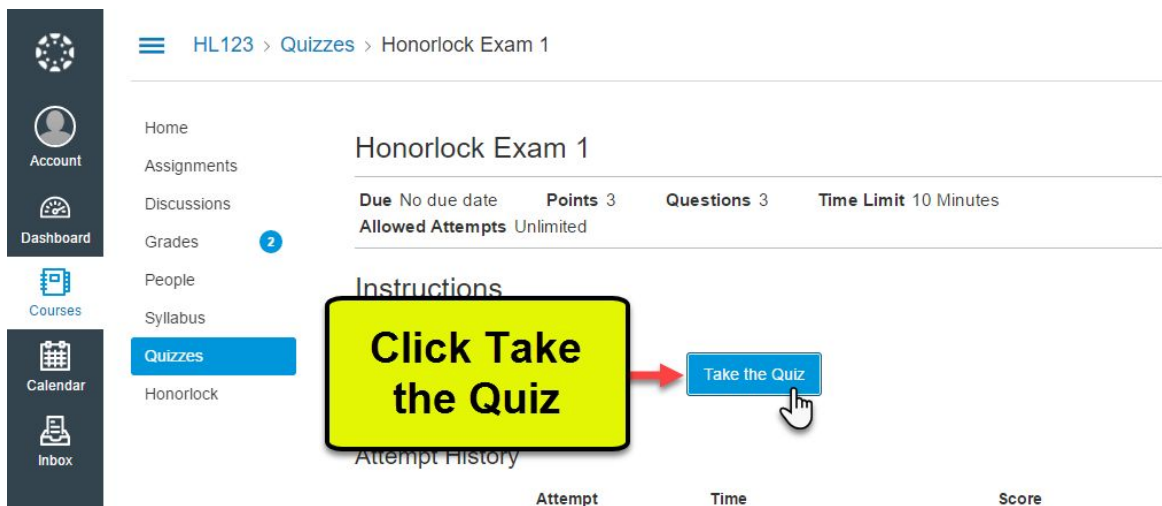
7. Click the **Launch Proctoring** button
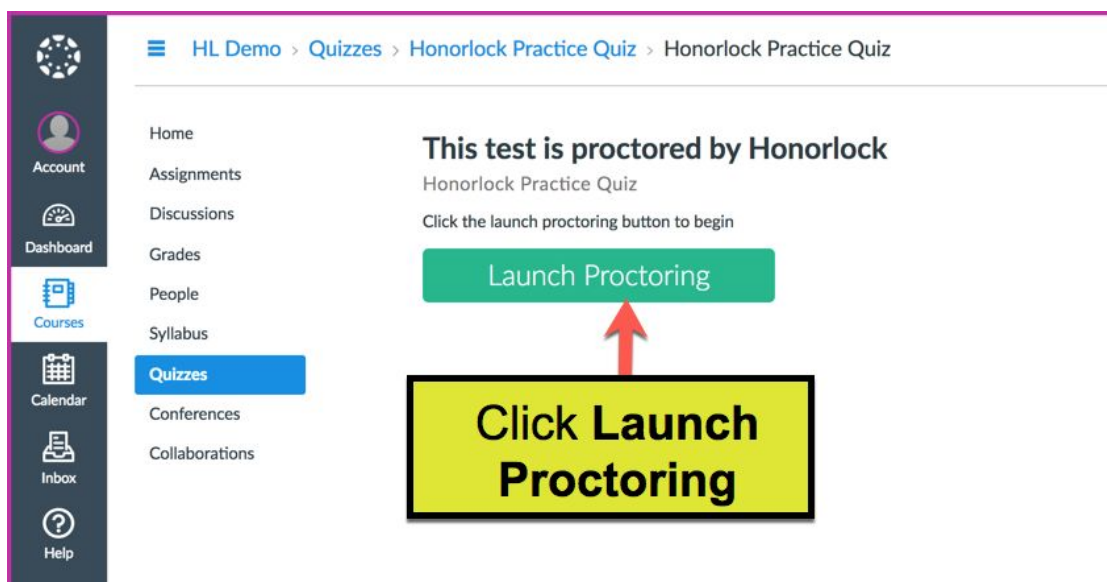
8. If you're a first time user, click **Allow**
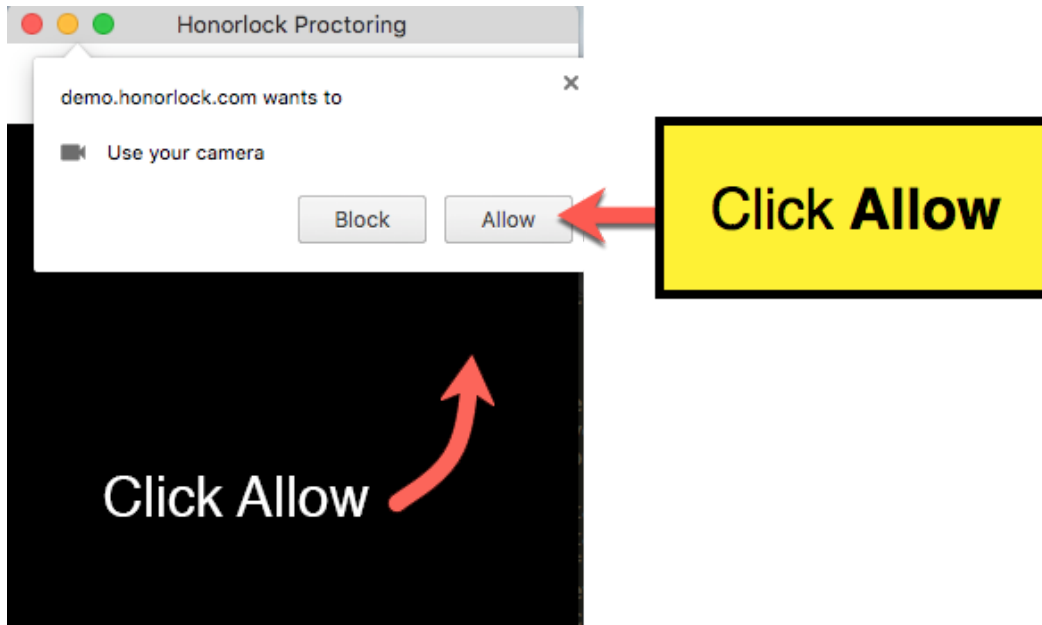
9. **Photo Authentication**

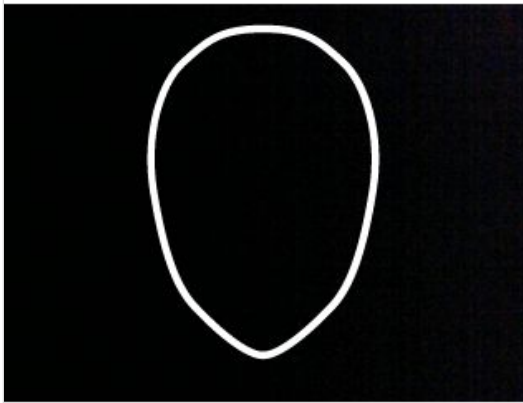Center your face in the frame and take a photo by clicking **Take Photo.**

10. **Photo Confirmation**

Confirm that you can see yourself clearly in the captured image. If so click **Accept**, otherwise click **Redo** to retake the photo.

11. **Photo ID Authentication**

Continue the process for taking a photo of a photo ID. Click **Take ID Photo** and accept if the ID is clear and visible in the image captured.

12. **360° Room Scan**

To complete a full room scan, click **Begin Room Scan** and rotate your camera 360°, showing your entire test taking environment and work area.
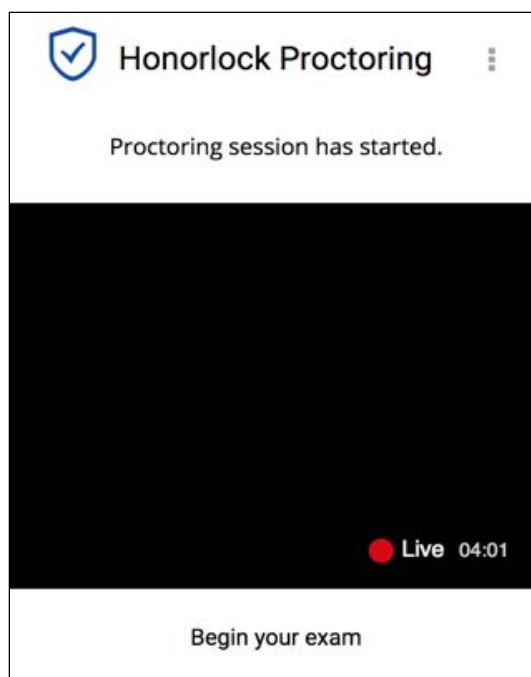
13**. Complete the 360° Room Scan**

When the room scan is complete, click the **I'm Done** button.

To avoid being flagged during the proctoring review, be careful to not submit the video until the entire room is scanned.
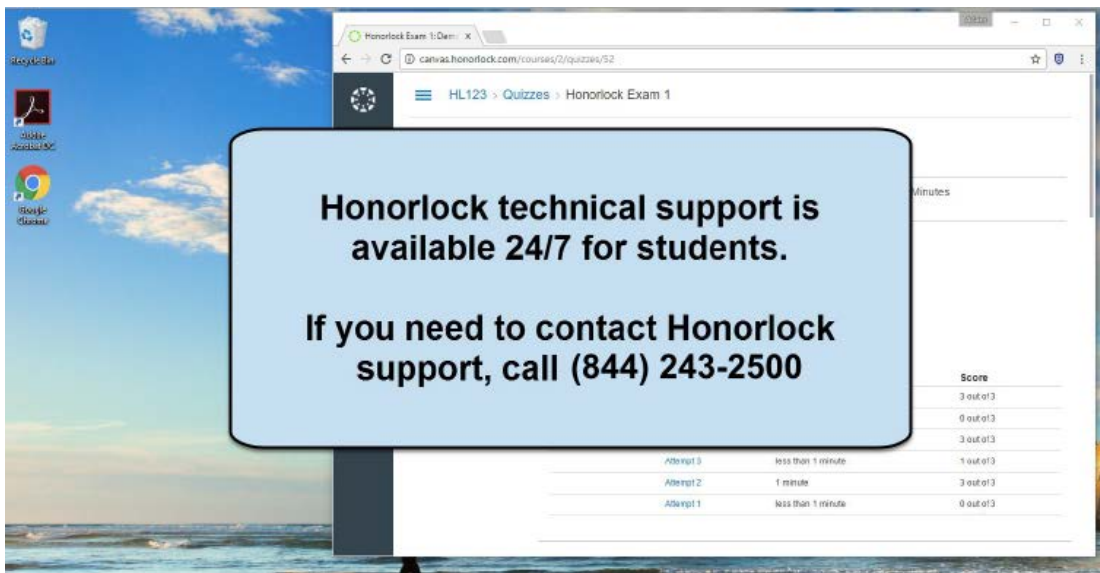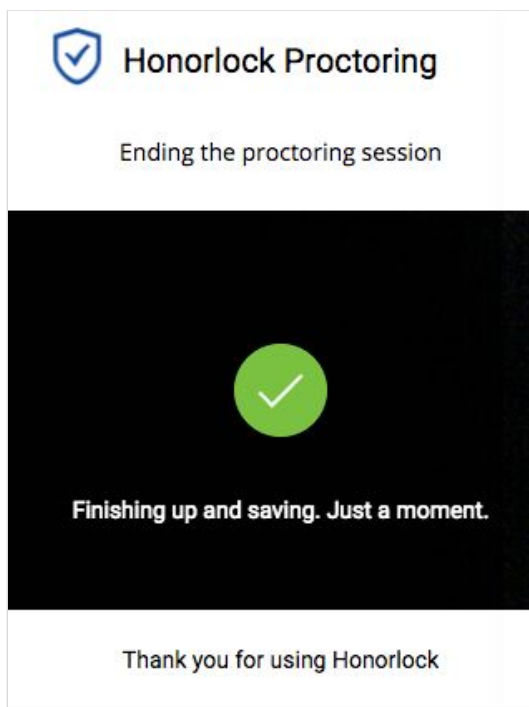

14**. Take your placement assessment**

Take your test as you would normally. The camera will continue to record while you have the exam open.
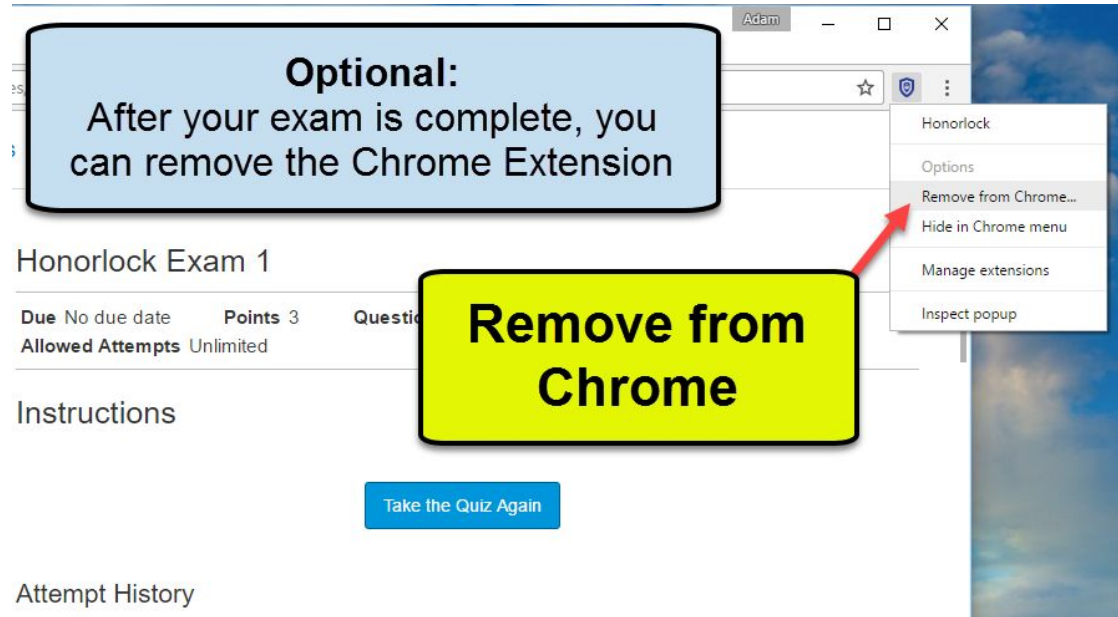
15. **Finishing Up**

Honorlock proctoring will automatically save
and close once you have finished taking
your placement assessment.

Once your test has been submitted, you can remove the Honorlock Chrome extension.